



friendly towers

Welcome to Friendly Towers!

Your Move-In must be a weekday, between the hours of 9-11am or 1-3pm.
Any other arrival time will be rescheduled.

Part of the move-in process is heat treating your possessions for you.

If you need contractor bags, we can give you some.

Pest prevention is a cooperative effort, so please follow these guidelines:

- **Don't bring too much!** Excess clutter is a fire and falling hazard and harbors pests.
- Before you pack, launder all your linens and clothes, then **seal** them in **intact** contractor garbage bags, no more than 1/3 full.
- When you pack your household items, put them into large, **intact** contractor garbage bags, then **seal the bag**. Do not fill these bags more than 1/3 full.
- For items that need to be boxed, first line the box with a garbage bag, then pack the items, then **seal the bag, do not seal the box**. Boxes should not exceed 18"x14"12".
- Items such as a refrigerator, grocery cart or suitcase should go into an **intact** contractor garbage bag - be careful of tearing the bag – then **seal** it.
- If you have a walker, cane or wheel chair; **that will also be treated**.
Let us know so that we can provide a suitable substitute for you until yours is treated.
- **Keep medications, aerosols and overnight toiletries separate** - these cannot be heat treated and must be reviewed manually.

over please



If your items exceed the capacity* of our hot room, there will be an additional charge of \$125 so that the items can be treated separately.

Your move-in is a one shot deal, if you have additional items that you want to move in at a later date; you must arrange this with management. There will be a fee of \$125 assessed, due prior to time of service, for the additional use of the hot room.

New items, purchased and delivered from a retail outlet, do not fall into this category.

*Capacity is: Nine (9) 1/3 full garbage bags and Six (6) medium (18"x14"12") boxes or that equivalent.

Once you arrive for your move-in, ask the front desk to contact FT management.

Do not unload items into the building at this time. A member of the management team will bring down a large cart, and your items will be placed directly onto that cart from your vehicle – use the 'u' for temporary parking – and taken to the hot room. Several trips may be necessary. Then you may change into the clothes we have already heat treated. Once you are changed, you will receive the keys to your unit and mailbox. The items treated will be placed in your unit on the next business day - you do not have to be present.

If, at any point of your tenancy at Friendly Towers, you suspect that you have bedbugs or any other bugs, let management (4209 or 4207) and maintenance (4205) know immediately.

If you have any further questions,
call my office at (773)303-4209.
Stephen Boice, Manager